

The Priory School Traffic Management Plan

The safety of the pupils, staff and visitors attending The Priory School is of paramount importance and to reduce the risk to the pupils, staff and visitors of a car/bus and person collision the following traffic management plan will be implemented from 1st September 2013.

The School is accessed through a gated entrance into the school car park. The speed limit for all vehicles is a maximum of 5m.p.h. and speed restrictors have been installed at the main gate to reduce vehicle speeds.

Transport vehicles begin to arrive at school from 8.30 a.m. each day. The car park is relatively small and only limited vehicle parking is available. Drivers generally park up from 8.30 a.m. onwards and engines should be switched off. Drivers and escorts are requested to keep pupils on the vehicle until 8.45 a.m. when school staff go on duty to receive pupils at the front of the school. Drivers are requested to observe extreme caution when leaving the school site as other pupils will be alighting their vehicles at this time. At 9.15 a.m. each morning the school car park gates will close and remain closed for the duration of the day. This process will help to ensure the safety of the pupils and staff within the car park area at this busy time of day.

Should transport be delayed in arriving at school and the gates have been closed entrance to the school can be made via the intercom system located to the right hand side of the drive and the office will open the gate.

After School Collection

All vehicles should be parked up in the front areas of the school no later than 3.10 p.m. All engines should be off when the vehicle is parked.

Pupils leave school at 3.15pm. Plenty of school staff will be on duty at the front of the school to help pupils find and board their transport. Buses/taxis will remain stationary, with engines off, until all pupils are boarded. **When directed to do so by a member of staff, vehicles may leave the site in a safe and orderly fashion.** Vehicles **must** use the left hand turn at the top of the drive and precede with caution through the Sir John Gleed School one way system. This is to avoid congestion with oncoming traffic in Neville Avenue.

Vehicles trying to enter the site when pupils are boarding vehicles between 3.15 p.m. and 2.25 p.m. will need to park up down the drive and wait until all other vehicles have left the site. This is to reduce the risk of accidents when pupils are boarding vehicles.

Parents and Visitors Parking

Parents and visitors are advised to park using the designated bays positioned at the front of the school.

Badge Inspections

The school will nominate a member of staff to conduct inspections of badges for drivers and escorts on a termly basis for safeguarding purposes. All operatives should have their badge available for inspection.

Contractors and Deliveries

Contractors, deliveries and visitors to the school will be advised of the limited access from 8.45 a.m. to 9.15 a.m. and 3.10 p.m. to 3.25 p.m.

School contact details and school closure information: 01775 724080

Out of hours Head of Site Barrie Taylor contact details: 07872666345

Out of hours Head teacher Daran Bland contact details: 07872666342