



THE SPALDING
SPECIAL SCHOOLS FEDERATION

**THE PRIORY
SCHOOL**
Achieving Together

Dear Applicant

***The Priory & Garth Schools, Spalding & John Fielding School, Boston
Assistant Site Manager***

Thank you for your enquiry in response to the above vacancy.

Please find enclosed an application pack in respect of the above post which includes:

- Application Form
- Job Description
- Job advert
- Person Specification
- Candidates' Information

Visits to our Schools are encouraged, and should you wish to arrange a visit, please contact the Site Manager by email: Chris.Jones@johnfielding-cit.co.uk

The closing date for the return of your application is **noon on Monday 29th January 2018**. Unfortunately, it will not be possible for late applications to be considered when short-listing. Should you be called for interview, please refer to the Candidates' Information for any documents you are required to bring with you.

When completing your Application Form, please ensure you complete the reference section and include your referees' email addresses. References will be applied for after shortlisting and prior to interview, therefore, please ensure you read the guidelines in the Candidates' Information in respect to references.

Completed applications should be returned via email to – jobs@priory.lincs.sch.uk

Should you want any further information on our Schools, please visit our websites: www.spaldingspecialschools.co.uk; www.johnfieldingschool.co.uk or www.citacademies.co.uk.

We look forward to receiving your completed Application Form.

Kind regards

Clive Bourne

School Business Manager
Priory & Garth Schools



"Where Learning Comes First"

Neville Avenue, Spalding, Lincolnshire PE11 2EH

Tel: 01775 724080

Fax: 01775 713860

E-mail: enquiries@priory.lincs.sch.uk

Web: www.spaldingspecialschools.co.uk

Executive Head teacher: Mr Daran Bland, Head of School: Mr Barrie Taylor



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the schools, students and
teachers network